



HOW TO SCHEDULE YOUR CLASSES FOR 2017-18

07/06/16 dl

STEP 1

Bring up the Sample Course Plan (SCP; under 'Enrolment and Course Scheduling' [here](#)) for your program and entry year. Suggested courses for 2017-18 are in the yellow row.

ASSOCIATE OF ARTS IN MINISTRY/RELIGIOUS STUDIES

Entry year 2016-17

SUGGESTED COURSE PLAN

	Summer	Fall Term 1 (Sep-Oct)	Fall Term 2 (Oct/Nov-Dec)	Winter Term 1 (Jan-Feb)	Winter Term 2 (Mar-Apr)	Spring/DE	Total cr
Freshman 2016-17		OT 112 Reading the Torah Elective*	NT 112 Reading the Gospels & Acts SS 170 Christianity in the 21 st Century HF 111 Thinking & Writing	OT 221 Reading the Historical Books Elective*	NT 221 Reading Paul's Letters TH 100 Introduction to Christian Theology ST 100 The Christian Life		
Credits		7.5	7.5	7.5	7.5		30
Sophomore 2017-18	SS 261 Leadership Foundations	NT 251 Reading Hebrews to Revelation Elective* TH 210 The God of the Gospel (or TH 211 WI)	OT 243 Reading the Psalms & Wisdom Literature Elective*	2 electives* TH 211 Creation to New Creation (or TH 210 FA)	OT 353 Reading the Prophets SS 210 Introduction to Psychology		
Credits	3	6/7.5	6/7.5	6/7.5	6/7.5		30

*Required totals: 6 cr AS, 12 cr General Elective; Major courses recommended for General electives. See Degree Audit.

STEP 2

Bring up your Degree Audit (DA) in Populi and check your 'Not completed' requirements. [This](#) document tells you how to read your DA.

- Are there any 'Not completed' courses from your SCP's previous years?
- Have you completed (or transferred in) any of this year's courses in your SCP?

1. DSMM Year 1
18 credits earned / 31.50 required
Minimum course grade points: 100

Show All Completed **Not completed**

Course	Name	Grade Status	Applied
BU 110	Introduction to Management		
BU 120	Financial Accounting Principles I		
NT 119	Luke & Acts		
SP 105	Sports Management Practicum I		
SP 106	Sports Management Practicum I		
SP 182	Integrating Faith And Sport		

2. DSMM Year 2
22.5 credits earned / 28.50 required
Minimum course grade points: 100

Show All Completed **Not completed**

Course	Name	Grade Status	Applied
CM 367	Cross-cultural Practicum		
SC 140	Health & Wellness		

IS 259: Globetrek Preparation Seminar

NT 221: Reading Paul's Letters

SP 206: Sports Management Practicum II

Programs

[Prairie College](#)

[Prairie College of Applied Arts & Technology](#)

Degrees

[Diploma in Sports Ministry and Management](#)

Status: Pursuing as of 12/18/2014
Catalog Year: 2014-2015
Ant. Completion: 4/29/2017

Add an honor

Add disciplinary action

TIP: The year on your DA...

Degree	DSMM - Diploma in Sports Ministry and Management	Advisors	None
Catalog Year	2014-2015	Proctoring	Not required
Specialization	None	Graduation Ceremony	2016
General Degree Requirements Not satisfied		Graduation	Yes

...should usually be the same as the entry year on the SCP.

STEP 3

Using the Period-by-Period Timetables (under 'Course Timetables' [here](#)), draft a schedule for yourself on the Trial Schedule ([here](#) or [here](#)).

TIP: Start with courses from your SCP's previous years; then choose the SCP's courses for this year; then look ahead.

TIP: Remember to put courses without a set meeting time (for example, Music Lessons, most Practicums) in your Trial Schedule and add up your total credits.

STEP 4

Read and follow the instructions in 'Registering for courses' on [Populi's site](#) (ignore the 'Enrollment Agreements' section).

TIP: If the 'Enroll' column shows a lock, how can you tell whether you're missing the prerequisite? Click on the course name.

Available Courses

Name	Credits	Primary Faculty	Schedule	Delivery Method	Openings	Enroll	Audit
AV 130-1: Flight Practicum: Initial Time and Experience	2.00	Miriam Skelton			--	🔒	🔒
AV 131-1: Flight Practicum: Type Conversion	2.00	Miriam Skelton			--	🔒	🔒
AV 132-1: Flight Practicum: Complex	1.00	Miriam Skelton			--	🔒	🔒
AV 133-1: Flight Practicum: Mountain	1.00	Miriam Skelton			--	🔒	🔒
AV 230-1: Flight Practicum: Night	1.00	Miriam Skelton			--	🔒	🔒
AV 231-1: Flight Practicum: CPL Flight Test Preparation	1.00	Miriam Skelton			--	🔒	🔒
AV 234-1: Flight Practicum: Emergency Manoeuvres Training	0.50	Miriam Skelton			--	🔒	🔒
AV 235-1: Flight Practicum: Multi IFR	2.00	Miriam Skelton			--	+	🔒

The Description on the Info tab shows you what prerequisite you're missing and any non-prereq requirements No auditing you need.

AV 231: Flight Practicum: CPL Flight Test Preparation 2017-2018; PC: 2017 Fall

Dashboard Info Assignments Lessons Discussions Tests Calendar Roster Gradebook Attendance Reporting Chat

Clone from another course Import Common Cartridge Finalize course

Information

Term	PC: 2017 Fall 2017-2018	Add meeting times
Course	AV 231	Add supplies
Name	Flight Practicum: CPL Flight Test Preparation	Add a link
Section	1	Add a book
Description	No auditing	Add files
Prereq:	AV 132	
	Requires CPAER passed, 135 hrs total time	

TIP: While you're selecting courses, click on each course name and id to see any non-prereq requirements for the course (these don't make the green plus sign turn to a lock!).

NEW TIP: Section numbers tell you what Term a course meets in.

Section 1-5: Term 1 (Sep – Oct/ Jan – Feb) Section 11-15: Semester (Sep – Dec/Jan – Apr)

Section 6 -10: Term 2 (Oct/Nov – Dec/ Mar – Apr) Section 16-20: other

Spring and Summer sections usually start with 1. Numbers 30 and above are used for special kinds of classes (34 = Discover/Explore/Globetrek, 45 = classes at Bowden institution, &c.)

TIP: You can see all the courses for all coming terms on the Populi registration page .

Bulletin Board Info Faculty Student Registration Financial



Register for: PC: 2017 Summer 2017-2018 Department: All Undo Changes Save

PC: 2017 Summer 2017-2018
PC: 2017 Fall 2017-2018
PC: 2018 Winter 2017-2018
PC: 2018 Spring 2017-2018

Name	Credits	Primary Faculty	Schedule	Delivery Method	Openings	Enroll	Audit
BVC Y2 SU-1: Nursing Year 2 Summer	8.00				--	+	+
CM 478-1: Christian Formation Internship	12.00	Ritchie White		Off Campus	--	+	+
PA 314-1: Advanced Preaching	3.00	Roger Helland		On Campus	--	+	+
SS 261-1: Leadership Foundations	3.00	Glenn Loewen		On Campus	--	+	+

STEP 5

Go back to your DA and make sure the courses you've enrolled in are where they should be.

TIP: Want to see your day-by-day schedule? Check your Populi calendar. Make sure you've selected 'My courses.' Clicking on any course meeting will give you basic course information  and access to all the information you'd get on the Registration page .

Prarie College

View Event

Summary

IS 140-1

Start: 09/09/2016 08:30AM

End: 09/09/2016 09:45AM

Location: Parable Place: 1

More

Calendars: My Calendar, School Calendar, My Courses

Today

Sunday

Monday

Thursday

Friday

Saturday

First Day of Classes & Chapel

New Students' Retreat

Last Day Add/Drop

Last Day Drop Term 1 Class

STEP 6

Check the '[Scheduling Reminders for Students.](#)'

Questions? Problems? Frustrations? Get in touch with us:

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